

Regular Meeting

May 20, 2021

Meeting called to order at 5:30 p.m. by President Jason Kim.

The assemblage saluted the Flag.

Roll Call: J. Kim, J. Mattessich, A. Garcia, S. Jang, R. Lee, K. Lim, T. Matarazzo, E. Min, T. Yang
Dr. Cirillo, Mr. Ben Choi, Esq. Mrs. Eulalia Gillis

Statement of Presiding Officer:

In compliance with the Open Public Meetings Act (Chapter 213, P.L. 1975), I hereby state that adequate notice of the Regular meeting has been provided by written notice.

The meeting notice has been:

- Emailed to all staff members.
- Communicated to at least one of the Board's official newspapers.
- Filed with the Borough Clerk of Palisades Park

Report of the Superintendent:

Dr. Cirillo announced the June 21st graduation schedule:

Kindergarten – 9:00 a.m.

Sixth Grade – 5:00 p.m.

Jr/Sr High School – 7:30 p.m.

All graduation ceremonies will take place at the County Field. Rain date: June 22nd

"Teachers of the Year" - All the district's staff members

Report of the Board President:

There are 2 meetings scheduled in June: June 17th – Regular Meeting, June 30th – Year End Meeting

Report of the Board Attorney:

Mr. Choi will meet with the Board in closed session.

Minute Approval:

Introduced by: J. Mattessich, Second by: S. Jang

All eyes on roll call (9 – 0) to accept the minutes of the April 15, 2021 regular meeting.

Committee Reports:

Finance: Mr. John Mattessich

1.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves the renewal of a Consultant Services Agreement between the Palisades Park Board of Education and Brown & Brown Benefit Advisors Inc. effective July 1, 2021 through June 30, 2022. Annual Fee: \$12,000. payable in 12 monthly installments.

2.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves the renewal of a Services Agreement between the Palisades Park Board of Education and Care Plus NJ Inc., effective September 1, 2021 through June 30, 2022.

For behavioral healthcare & support services: \$45,000. (To be paid from ESSR II funds) in monthly payments of \$4,500. per month.

3.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves a salary adjustment as follows:

Vera Csizmadia

Current: step 5 MA+15 - \$56,407.

Adjustment: Step 6/7 - 6-yr level - \$64,340. Effective:
09/01/2021

4.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves the following tuition reimbursement requests:

Sheila Nastasi

American College of Education

"Strategies for Teaching Diverse Students"

3 credits

Nicole Ostuni

American College of Education

"Strategies for Teaching Diverse Students"

3 credits

5.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves the renewal of an agreement with Summit Management Solutions, LLC., Madison, NJ. The agreement shall commence on July 1, 2021 through June 30, 2022. Compensation: \$125.00 per hour for business office services.

6.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves the April 30th payroll in the amount of \$740,214.81 and May 14th in the amount of \$752,098.70.

7.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent accepts the financial reports for the HS and the LS student activities accounts, month ending 04/30/2021. (Attached)

8.) RESOLVED, that the Board upon the recommendation of the Superintendent approves the Food Service invoices as follows:

<u>VENDOR</u>	<u>Description of Services</u>	<u>Date(s)</u>	<u>Amount</u>
Bug Tech, Inc.	Pest management service	2/19/21	\$ 104.00
		3/24/21	\$ 104.00
Jay-Hill Repairs	Replaced timer relay on the Delfield warmer	4/01/21	\$ 390.50
Pomptonian Food Service	Request for Expenses	3/12/21	12,869.73
		3/19/21	5,127.45
		3/26/21	12,472.74
		3/31/21	13,121.23
		4/09/21	5,314.92
		4/16/21	<u>8,683.39</u>
Sentinel Fire Safety Corp.	Service, Inspect and Tagged Ansul fire systems +New Ansul Cylinder	4/22/21	990.00
Oberg & Lindquist	Top Load Washer (LS Café)	5/11/21	<u>935.00</u>
			<u>\$60,112.96</u>

9.) RESOLVED, that the Board upon the recommendation of the Superintendent approves RFS Commercial, Inc. Saddle Brook NJ to supply and install tile, under State Contract, to replace existing carpeting for health and safety reasons, as per the attached:

School	Location	Proposal #	Amount
ECC	1 st & 2 nd Floor Hallway; 2 Office Areas	95307	\$28,653.26
Lindbergh School	Rooms per attached proposal	95249	\$11,952.90

High School	Handicap Breezeway	94976	\$ 9,045.95
High School	Breezeway Hallway	94964	\$ 4,044.87
High School	Main Office Suite	95248	\$11,943.60
		Total	\$65,540.58

10.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves the April 2021 Budget Transfers and designates the Business Administrator to make budget transfers as necessary between monthly meetings of the Board.

11.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves the May 2021 invoices in the amount of: **\$839,545.17**

Fund 10 (General/Current Expense) \$795,185.15

Fund 20 (Special Revenue) 44,360.02

Introduced by: J. Mattessich

Second by: A. Garcia

All ayes on roll call. 9 – 0

Dr. Matarazzo questioned “Summit Management Solutions” – Page 12 on the bill list. Dr. Cirillo replied that Summit Management assists the Interim Business Administrator in matters of Budget, Grants, Extraordinary Aide, the Cares & Consolidated Appropriations Act, and other financial matters.

Buildings and Grounds: Mrs. Stephanie Jang

1.) RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent approves a request from the Korean Parents Group to hold their “Annual Children’s Day Festival” on Friday, June 18th from 12:45 p.m. – 5:00 p.m. at the Lindbergh School Field/Playground.

Introduced by: S. Jang

Second by: E. Min

All ayes on roll call: 9 - 0

Personnel Committee: Dr. Thomas Matarazzo

1. RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves a maternity leave of absence for Leslie Rodas, ECC teacher, commencing on or about September 1, 2021. She will return to district on January 3, 2022.
2. RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves a maternity leave of absence for Caitlin O'Malley (ECC teacher), beginning September 1, 2021. She will return to district on February 1, 2022.
3. RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves a maternity leave extension for Claudia Sarah Choi. She was originally returning to district September 2021. Her request is for an extension to September 2022.
4. RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves a paternity leave of absence for Jared Zuckerman (HS teacher) on or about September 17, 2021. His expected return to district is October 19, 2021.
5. RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves a paternity leave extension for Frank Viola (LS teacher). He will return to district June 1, 2021.
6. RESOLVED, that the Board of Education upon the recommendation of the Superintendent accepts the following resignations:
 - Ji Sung Rhyu – Science Leave Replacement – April 19, 2021
 - Teresa Sculco – Lindbergh School Teacher – May 10, 2021
 - Sherezada Torres – CST/Social Worker – June 4, 2021
 - Elizabeth Paccione – HS Spec Ed Teacher – June 25, 2021
- 7.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent accepts the retirement of Carmelo (Billy) Raimondo, effective June 30, 2021. Mr. Raimondo has served the school district since September 2013.

8.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves a title change/salary increase as follows:

Joanna Hali
Director of Special Services
12- month position
\$95,750.00
Effective: July 1, 2021

9.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves the following Interns during the 2021-2022 school year:

- Marissa Ramdass – Guidance Intern
Duration: 1 day per week, September – December 2021. 2 days a week, January – June 2022.
- Emily Gonzalez – School Psychology Intern
Duration: 3 days per week, September 2021 – June 2022
- Julia Tracy – Special Education Teacher Intern - ESY
Duration: 3 days per week, June 24th – July 29th

(Pending fingerprint approval)

10.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves the appointment of an Interim Business Administrator, effective July 1, 2021 – June 30, 2022:

Eulalia Gillis
\$650.00 per diem
3 days a week
(No benefits/sick days/vacation days)
Pending County Approval

11.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves the following appointment, effective 09/01/21:

Amanda Miller
Seton Hall University
Middle School Science
Grades 5 – 8
Step 10/6 yr - \$70,150.

Introduced by: T. Matarazzo
Second by: A. Garcia
All eyes on roll call: 9 – 0

Policy Committee: Mr. Timothy Yang

- 1.) RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent adopts Policy No. 5134 – Married/Pregnant and Lactating Pupils.

- 2.) RESOLVED, that the Palisades Park Board of Education upon the recommendation of the Superintendent adopts Regulation No. 5134 – Support for Breastfeeding Mothers.

Introduced by: T. Yang

Second by: S. Jang

All ayes on roll call. 9 – 0

Policy No. 5134 and Regulation No. 5134 will be posted on the district's website under Board of Education Policies.

Student Activities: Ms. Rebekah Lee

- 1.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves a Field Trip request for the High School Environmental Club at the Oradell Reservoir on Saturday, May 1st from 10:00 a.m. – 2:00 p.m.

- 2.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves a Field Trip request for the High School Environmental Club at Kenneth B. George Park, River Edge, NJ on Saturday, May 15th from 11:00 a.m. – 3:00 p.m.

- 3.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves "Senior Day" at the Palisades Park Swim Club on Wednesday, June 2nd from 8:35 a.m. – 2:00 p.m.

- 4.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves a trip to the Palisades Park Swim Club for our 6th Grade students on Tuesday, June 8th from 9:30 a.m. – 2:30 p.m.

Introduced by: R. Lee

Second by: J. Mattessich

All ayes on roll call. 9 – 0

Ms. Lee announced the induction of the students for membership into the “Honor Societies” at the Palisades Park Jr/Sr High School on Thursday, May 27, 2021:

6:00 – 7:00 p.m.

National Junior Honor Society

7:00 – 8:00 p.m.

Hispanic Honor Society

Italian Honor Society

Korean Honor Society

Food Service Committee: Mrs. Eun Min

- 1.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves the renewal of the Food Service Management contract with “The Pomptonian, Inc.” Fairfield, NJ for the food service operation during the 2021/22 school year.

Pomptonian (FSMC) shall receive, in addition to the costs of operation, an administrative/management fee of \$36,862.00 to compensate the FSMA for administrative and management costs. This fee shall be billed in 10 monthly installments of \$3,686.20 per month as a cost of operation. The Board guarantees the payment of such costs and fees to the FSMC.

(This is the 3rd renewal of a 5-year contract)

- 2.) RESOLVED, that the Board of Education upon the recommendation of the Superintendent approves a \$.05 increase in school lunches for the 2021/22 school year.

Student Lunch will increase to: \$3.00.

Faculty Lunch will increase to: \$4.00.

Introduced by: E. Min

Second by: S. Jang

All ayes on roll call. 9 – 0

Closed Session:

Motion by J. Mattessich, seconded by A. Garcia, all ayes on roll call to convene in a closed session meeting. Mr. Choi will review the MOA with the PPEA and the mutual development of the salary guide.

J. Mattessich made a motion to close executive session, seconded by R. Lee, all ayes on roll call.

Motion by J. Mattessich, seconded by S. Jang, all ayes on roll call to reopen the meeting to the public.

Old Business:

**RESOLUTION APPROVING AND RATIFYNG THE SALARY GUIDE TO THE
MEMORANDUM OF AGREEMENT WITH THE PALISADES PARK EDUCATION
ASSOCIATION**

Term: July, 2019 to June, 2022

WHEREAS, the 2016 to 2019 Agreement between the Palisades Park Board of Education (PPBOE) and the Palisades Park Education Association (PPEA) expired in or about June 2019.

WHEREAS, the PPBOE and the PPEA have now negotiated terms memorialized in a Memorandum of Agreement (MOA), that was approved by the Board at its last meeting on April 15, 2021,

WHEREAS, the MOA was conditioned on and subject to the mutual development of a salary guide, which salary guide was accepted by the respective negotiating teams on or about May 6, 2021,

RESOLVED, that the PPBOE hereby approves and ratifies the salary guide to the MOA, and further be it,

RESOLVED, that the Superintendent and Administration is authorized to take all actions necessary to effectuate the terms of the MOA and finalize such terms in an Agreement between the Parties affecting the above captioned term years.

Introduced by: J. Mattessich

Second by: S. Jang

Roll Call: J. Kim, J. Mattessich, A. Garcia, S. Jang, R. Lee, K. Lim

Resolution adopted 6 – 0.

**RESOLUTION APPROVING AND RATIFYING THE SALARY GUIDE TO THE
MEMORANDUM OF AGREEMENT WITH THE PALISADES PARK EDUCATION
ASSOCIATION**

Term: July, 2022 to June, 2024

WHEREAS, the 2016 to 2019 Agreement between the Palisades Park Board of Education (PPBOE) and the Palisades Park Education Association (PPEA) expired in or about June 2019.

WHEREAS, the PPBOE and the PPEA have now negotiated terms memorialized in a Memorandum of Agreement (MOA), that was approved by the Board at its last meeting on April 15, 2021,

WHEREAS, the MOA was conditioned on and subject to the mutual development of a salary guide, which salary guide was accepted by the respective negotiating teams on or about May 6, 2021,

RESOLVED, that the PPBOE hereby approves and ratifies the salary guide to the MOA, and further be it,

RESOLVED, that the Superintendent and Administration is authorized to take all actions necessary to effectuate the terms of the MOA and finalize such terms in an Agreement between the Parties affecting the above captioned term_ years.

Introduced by: R. Lee

Second by: A. Garcia

Roll Call: J. Kim, J. Mattessich, A. Garcia, S. Jang, R. Lee, K. Lim

Resolution adopted: 6 – 0

New Business:

- 1.) RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the 2020/21 Statement of Assurance for the High School Voter Registration Law in compliance with the requirements of NJAC 6A:32-14.2.

Introduced by: T. Matarazzo

Second by: J. Mattessich

All ayes on roll call. 9 – 0

2.) RESOLVED, that the Board upon the recommendation of the Superintendent approves a time change in the Board meeting schedule. Current start time: 5:30 p.m. Change to: 7:00 p.m. beginning June 17, 2021.

Introduced by: J. Kim

Second by: E. Min

Roll Call: Ayes – J. Kim, A. Garcia, S. Jang, R. Lee, K. Lim, E. Min, T. Yang

Nays – T. Matarazzo, J. Mattessich

7 – 0

Audience Participation:

Question from faculty member regarding “Breastfeeding Mothers”: Does this include accommodations for teachers, as well as students?

Answer: Yes

Adjournment:

A motion by J. Mattessich, second by T. Matarazzo to adjourn the meeting. All ayes on roll call.

The meeting was adjourned at 6:10 p.m. June meetings: June 17, 2021 at 7:00 p.m. and June 30, 2021 at 7:00 p.m. Both meetings will be held at the Early Childhood Center.

Diane Montemurro